

# BC Registered Music Teachers' Association – Vancouver/Burnaby Branch

## 2024 Bursary Guidelines

**Objectives** To assist the students of BCRMTA Vancouver/Burnaby Branch members who show potential in their music studies and who demonstrate a need for financial assistance.

**Bursaries** Approximately **\$3500** will be awarded according to the discretion of the Bursary Committee. Grade levels are based on the RCM system; teachers must make adjustments to apply RCM standards to alternative examination systems.

Junior	Levels 2 – 5	up to \$500
Intermediate	Levels 6 – 8	up to \$750
Senior*	Levels 9 – Diploma	up to \$1000

**Deadline** All submissions must be delivered to the Bursary Chair by **10:00pm May 31, 2024** at:

Rosie Carver  
Suite 611 - 4676 Yew Street  
Vancouver, BC V6L 2J6

Email questions to Ms. Carver: [rosie@violinrose.ca](mailto:rosie@violinrose.ca)

### General Requirements for the Junior, Intermediate, and Senior Categories

1. Applicants must be 19 years old or younger as of December 31, 2024 and Canadian citizens or landed immigrants.
2. Applicants must have studied a minimum of 1 year (12 consecutive months) with a BCRMTA Vancouver/Burnaby Branch teacher in good standing, and they must have the intention to continue their music lessons with this same individual.
3. The BCRMTA Vancouver/Burnaby Branch teacher noted on the application must have been a member in good standing for a minimum of two years (24 consecutive months).
4. Applicants are to complete and submit the following documents before the noted deadline:
  - a) Bursary Application Form
  - b) Bursary Student Evaluation Form(s)
  - c) Supporting documents:
    - i. a budget of the student's proposed course of music study for the 2024/2025 school year using the template provided,
    - ii. a letter of reference from their current BCRMTA Vancouver/Burnaby Branch teacher(s)
    - iii. a letter of support from their parents or legal guardians,
    - iv. a copy of Canada Revenue Agency Notice of Assessment (form T451E),  
*Please blackout your SIN; all information will remain confidential and will be destroyed or reclaimed once the application process is complete.*
    - v. and additional information as noted below for the **Senior Category only**.
5. Bursaries are made payable to the teacher of the successful applicants and are neither transferable nor refundable.
6. Recipients of bursaries are:
  - a) Required to write a note of acknowledgement upon receiving the award, to be emailed or mailed to the current Bursary Chair (see address under "Deadline"),
  - b) Invited to share with the Bursary and Executive committees a video recording of their performance of a favourite piece; the link can be added to their note of acknowledgment.
7. Bursaries will not be awarded to the same individual two years in a row.

### \*Additional Requirements for the Senior Category ONLY

8. Applicants must indicate on the bursary application form their intention to pursue higher education in the field of music.
9. Applications must include a letter of reference from a qualified professional musician other than their current teacher(s).
10. Post-secondary school applicants must provide proof of registration from an accredited and recognized post-secondary music institution or music faculty before the bursary will be distributed.

**BC Registered Music Teachers' Association – Vancouver/Burnaby Branch  
2024 Student Application Form**

**Applicant** \_\_\_\_\_ **Name of Parent/Guardian** \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

Telephone \_\_\_\_\_ Date of Birth \_\_\_\_\_

**Name of Teacher** \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

**Music Program**

1<sup>st</sup> instrument \_\_\_\_\_ Number of years studied \_\_\_\_\_ Teacher\* \_\_\_\_\_

2<sup>nd</sup> instrument (if applicable) \_\_\_\_\_ Number of years studied \_\_\_\_\_ Teacher\* \_\_\_\_\_

**Financial Information**

Have you received financial assistance from this source before? \_\_\_\_\_

If yes, please indicate the year and the amount of bursary \_\_\_\_\_

Have you received financial support for this academic year from other sources? \_\_\_\_\_

If yes, give details \_\_\_\_\_

**On a separate page, please give a brief summary of the following:**

- i. your proposed course of study
- ii. your musical objectives
- iii. the situation causing the need for financial assistance

**The above form was filled as accurately as possible by the applicant**

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

**\* If two instruments are noted, both teachers must submit evaluations in order for the information to be factored into a decision. Bursaries will be awarded according to the highest grade level studied with a BCRMTA.**

**BC Registered Music Teachers' Association – Vancouver/Burnaby Branch**

**2024 Bursary: Budget for 2024/2025 School Year**

To be completed by and/or verified by the parent and BCRMTA teacher of the Bursary Applicant.

**Primary Instrument**

Lesson Fees for September to June:      number of lessons \_\_\_\_\_ x fee per lesson \_\_\_\_\_ = \_\_\_\_\_

**Secondary Instrument (if applicable)**

Lesson Fees for September to June:      number of lessons \_\_\_\_\_ x fee per lesson \_\_\_\_\_ = \_\_\_\_\_

**Theory Classes**

Lesson Fees for September to June:      number of lessons \_\_\_\_\_ x fee per lesson \_\_\_\_\_ = \_\_\_\_\_

\_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_ = \_\_\_\_\_

**Festival Participation**

Festival/Instrument: \_\_\_\_\_ number of classes \_\_\_\_\_ x fee per class \_\_\_\_\_ = \_\_\_\_\_

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\_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_ = \_\_\_\_\_

**Exam Participation**

Subject/Session \_\_\_\_\_ fee per exam \_\_\_\_\_ = \_\_\_\_\_

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**Total Costs** \_\_\_\_\_ = \_\_\_\_\_

The above information is accurate to the best of our knowledge

Signature of Parent \_\_\_\_\_ Date \_\_\_\_\_

Signature of BCRMTA Teacher \_\_\_\_\_ Date \_\_\_\_\_

**BC Registered Music Teachers' Association – Vancouver/Burnaby Branch**  
**2024 Bursary Student Evaluation Form**  
**Primary Instrument**

This form is to be completed by the teacher of the applicant's primary instrument and must be submitted together with the Bursary Application Form. One form for each instrument is required in order for the information to be factored into a decision, photocopies are acceptable. Bursaries will be awarded according to the highest grade level studied with a BCRMTA teacher.

**Part I**

Name of Applicant \_\_\_\_\_

Name of Teacher \_\_\_\_\_ Telephone \_\_\_\_\_

Teacher's address \_\_\_\_\_

How long have you been a member of the BCRMTA Vancouver/Burnaby Branch? \_\_\_\_\_

How long has the applicant been taking lessons with you? \_\_\_\_\_

Please state the grade level and examinations system currently studied \_\_\_\_\_

**Part II**

Evaluate the applicant, using a check mark, comparing him/her to others whom you have known under similar circumstances.

	<i>Average</i>	<i>Good</i>	<i>Exceptional</i>
<i>Musical potential</i>	•	•	•
<i>Dedication, diligence</i>	•	•	•
<i>Achievements</i>	•	•	•

**Part III**

Please submit an accompanying letter using the guidelines below to give a clear assessment of the applicant's overall music talent, ability, achievements, and financial needs.

- i. Note the student's musical qualities, aptitude and aspirations that makes him/her a deserving candidate for the BCRMTA bursary.
- ii. Provide specific details of the student's achievements in regards to examinations and festivals. List awards, if any.
- iii. State clearly your proposed study program for the student, and his/her specific goals.

The above information and the accompanying letter were prepared by the teacher of the applicant.

Signature of Teacher \_\_\_\_\_ Date \_\_\_\_\_

**BC Registered Music Teachers' Association – Vancouver/Burnaby Branch**  
**2024 Bursary Student Evaluation Form**  
**Secondary Instrument (if applicable)**

This form is to be completed by the teacher of the applicant's secondary instrument (if applicable) and must be submitted together with the Bursary Application Form. One form for each instrument is required in order for the information to be factored into a decision, photocopies are acceptable. Bursaries will be awarded according to the highest grade level studied with a BCRMTA teacher.

**Part I**

Name of Applicant \_\_\_\_\_

Name of Teacher \_\_\_\_\_ Telephone \_\_\_\_\_

Teacher's address \_\_\_\_\_

How long have you been a member of the BCRMTA Vancouver/Burnaby Branch? \_\_\_\_\_

How long has the applicant been taking lessons with you? \_\_\_\_\_

Please state the grade level and examinations system currently studied \_\_\_\_\_

**Part II**

Evaluate the applicant, using a check mark, comparing him/her to others whom you have known under similar circumstances.

	<i>Average</i>	<i>Good</i>	<i>Exceptional</i>
<i>Musical potential</i>	•	•	•
<i>Dedication, diligence</i>	•	•	•
<i>Achievements</i>	•	•	•

**Part III**

Please submit an accompanying letter using the guidelines below to give a clear assessment of the applicant's overall music talent, ability, achievements, and financial needs.

- iv. Note the student's musical qualities, aptitude and aspirations that makes him/her a deserving candidate for the BCRMTA bursary.
- v. Provide specific details of the student's achievements in regards to examinations and festivals. List awards, if any.
- vi. State clearly your proposed study program for the student, and his/her specific goals.

The above information and the accompanying letter were prepared by the teacher of the applicant.

Signature of Teacher \_\_\_\_\_ Date \_\_\_\_\_