

BC Registered Music Teachers' Association – Vancouver/Burnaby Branch 2023 Professional Development Grant Guidelines

Objectives To support members of the BCRMTA Vancouver/Burnaby Branch in their efforts to continue their professional development.

Funds The amount for the 2023 Professional Development Grant is \$2,500.
Future grant amounts will be determined in January of each year by the Executive and will be dependant on:

- a) the year's budget,
- b) the amount of funds allocated from the Branch's surplus plan.

Deadline All submissions must be received by **10:00pm December 15, 2023.**

a) By mail

Karin Wang, Treasurer
4824 Colbrook Court
Burnaby B.C.
V5G 3Y4

b) By email

Hailey Wong, President
president.bcrmta.vanbby@gmail.com

Requirements

1. The teacher:
 - a) must be a BCRMTA Vancouver/Burnaby Branch member in good standing for 22 consecutive months by December 15, 2023, honorary members and STA members are ineligible;
 - b) may apply once every two years.
2. The application:
 - a) must include a completed application form (see page 2);
 - b) may include more than one activity for the period in question;
 - c) may exceed \$400 for the combined activities claimed, although the maximum grant amount per individual will be \$200;
 - d) must include official receipts for each activity from January 1 to December 15, 2023.
3. Qualifying activities:
 - a) include voice or instrumental lessons, lectures, conference fees, and workshops or RMT events aside from those offered by the Vancouver/Burnaby Branch;
 - b) do not include recital attendance costs.
 - c) Activities not listed in item a) and excluding item b) will be accepted at the discretion of the Executive. Please contact the President before submitting an application to avoid disappointment –president.bcrmta.vanbby@gmail.com

Awards

1. The Executive will review all applications between December 16, 2023 and January 15, 2024; confirmation of receipt will be emailed within 7 days.
2. The amount distributed to each individual will:
 - a) be dependant on the number of teachers applying in a given year,
 - b) be subject to the appropriate percentage of total available grant funds,
 - c) not exceed \$200 per application package.
3. Teachers will receive a cheque for their grant on or before the Branch's AGM.

**BC Registered Music Teachers' Association – Vancouver/Burnaby Branch
2023 Professional Development Grant Application**

Applicant _____

Address _____

Email _____

Telephone _____

BCRMTA Vancouver/Burnaby Branch Member since _____

Eligible Activities – signed, legible receipts for each claimed activity must be attached.

a) Description _____

Date(s) _____

Amount _____

b) Description _____

Date(s) _____

Amount _____

c) Description _____

Date(s) _____

Amount _____

d) Description _____

Date(s) _____

Amount _____

I confirm that the above information is accurate.

Signature of Applicant _____ Date _____