

## **BC Registered Music Teachers' Association - Vancouver Branch** **2019 Professional Development Bursary Guidelines**

- Objectives** To support members of the BCRMTA Vancouver Branch in their efforts to continue their professional development.
- Funds** The amount for the 2019 Professional Development Bursary is \$2,500. Future bursary figures will be determined in January of each year by the Executive and will be dependant on:
- a) the year's budget,
  - b) the amount of funds allocated from the Branch's surplus plan.
- Deadline** All submissions must be received by **10:00pm December 15, 2019**.
- a) By mail  
Karin Wang, Treasurer  
4824 Colbrook Court  
Burnaby B.C.  
V5G 3Y4
  - b) By email  
Hailey Wong, Vice President  
[haileymusicstudio@gmail.com](mailto:haileymusicstudio@gmail.com)

### **Requirements**

1. The teacher:
  - a) must be a BCRMTA Vancouver Branch member in good standing for 24 consecutive months by December 15, 2019, honorary members and STA members are ineligible;
  - b) may apply once every two years.
2. The application:
  - a) must include a completed application form (see page 2);
  - b) may include more than one activity for the period in question;
  - c) may exceed \$400 for the combined activities claimed, although the maximum bursary amount per individual will be \$200;
  - d) must include official receipts for each activity from January 1 to December 15, 2019.
3. Qualifying activities:
  - a) include voice or instrumental lessons, lectures, conference fees, and workshops or RMT events aside from those offered by the Vancouver Branch;
  - b) do not include recital attendance costs.
  - c) Activities not listed in item a) and excluding item b) will be accepted at the discretion of the Executive. Please contact the President before submitting an application to avoid disappointment - [bsiemens@pianoworkbook.com](mailto:bsiemens@pianoworkbook.com)

### **Awards**

1. The Executive will review all applications between December 16, 2019 and January 15, 2020; confirmation of receipt will be emailed within 7 days.
2. The amount distributed to each individual will:
  - a) be dependant on the number of teachers applying in a given year,
  - b) be subject to the appropriate percentage of total available bursary funds,
  - c) not exceed \$200 per application package.
3. Teachers will receive a cheque for their bursary on or before the Branch's AGM.

**BC Registered Music Teachers' Association - Vancouver Branch  
2019 Professional Development Bursary Application**

**Applicant** \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

Telephone \_\_\_\_\_

BCRMTA Vancouver Branch Member since \_\_\_\_\_

**Eligible Activities – signed, legible receipts for each claimed activity must be attached.**

a) Description \_\_\_\_\_

Date(s) \_\_\_\_\_

Amount \_\_\_\_\_

b) Description \_\_\_\_\_

Date(s) \_\_\_\_\_

Amount \_\_\_\_\_

c) Description \_\_\_\_\_

Date(s) \_\_\_\_\_

Amount \_\_\_\_\_

d) Description \_\_\_\_\_

Date(s) \_\_\_\_\_

Amount \_\_\_\_\_

**I confirm that the above information is accurate.**

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_