

BC Registered Music Teachers' Association - Vancouver Branch **2018 Professional Development Bursary Guidelines**

- Objectives** To support members of the BCRMTA Vancouver Branch in their efforts to continue their professional development.
- Funds** The amount for the 2018 inaugural Professional Development Bursary is \$2,500. Future bursary figures will be determined in January of each year by the Executive and will be dependant on:
- a) the year's budget,
 - b) the amount of funds allocated from the Branch's surplus plan.
- Deadline** All submissions must be received by **10:00pm December 15, 2018**.
- a) By mail
Karin Wang, Treasurer
4824 Colbrook Court
Burnaby B.C.
V5G 3Y4
 - b) By email
Hailey Wong, Vice President
haileymusicstudio@gmail.com

Requirements

1. The teacher:
 - a) must be a BCRMTA Vancouver Branch member in good standing for 24 consecutive months by December 15, 2018, honorary members and STA members are ineligible;
 - b) may apply once every two years.
2. The application:
 - a) must include a completed application form (see page 2);
 - b) may include more than one activity for the period in question;
 - c) may exceed \$400 for the combined activities claimed, although the maximum bursary amount per individual will be \$200;
 - d) must include official receipts for each activity from January 1 to December 15, 2018.
3. Qualifying activities:
 - a) include voice or instrumental lessons, lectures, conference fees, and workshops or RMT events aside from those offered by the Vancouver Branch;
 - b) do not include recital attendance costs.
 - c) Activities not listed in item a) and excluding item b) will be accepted at the discretion of the Executive. Please contact the President before submitting an application to avoid disappointment - bsiemens@pianoworkbook.com

Awards

1. The Executive will review all applications between December 16, 2018 and January 15, 2019; confirmation of receipt will be emailed within 7 days.
2. The amount distributed to each individual will:
 - a) be dependant on the number of teachers applying in a given year,
 - b) be subject to the appropriate percentage of total available bursary funds,
 - c) not exceed \$200 per application package.
3. Teachers will receive a cheque for their bursary on or before the Branch's AGM.

**BC Registered Music Teachers' Association - Vancouver Branch
2018 Professional Development Bursary Application**

Applicant _____

Address _____

Email _____

Telephone _____

BCRMTA Vancouver Branch Member since _____

Eligible Activities – signed, legible receipts for each claimed activity must be attached.

a) Description _____

Date(s) _____

Amount _____

b) Description _____

Date(s) _____

Amount _____

c) Description _____

Date(s) _____

Amount _____

d) Description _____

Date(s) _____

Amount _____

I confirm that the above information is accurate.

Signature of Applicant _____ Date _____